

## **NORTH EAST (INNER) AREA COMMITTEE**

**MONDAY, 20TH JUNE, 2011**

**PRESENT:** Councillor G Hussain in the Chair

Councillors J Dowson, S Hamilton,  
M Lobley, C Macniven and M Rafique

### **1 Chair's Opening Remarks**

The Chair welcomed all in attendance to the first North East (Inner) Area Committee meeting of the new municipal year and invited Members and Officers present to introduce themselves to the meeting.

He also welcomed Councillor C Macniven to her first meeting and paid tribute to the previous Chair of the Area Committee, Councillor M Rafique.

### **2 Declaration of Interests**

There were no declarations of interest made at the meeting.

### **3 Apologies for Absence**

Apologies for absence were received on behalf of Councillors R Charlwood, M Harris and E Taylor.

### **4 Open Forum**

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

### **5 Minutes of the Previous Meeting**

**RESOLVED**-That the minutes of the meeting held on 14<sup>th</sup> March 2011 be confirmed as a correct record.

### **6 Matters Arising from the Minutes**

#### a) Expansion of Primary School Provision (Minute 76 (a) refers)

Sharon Hughes, East North East Area Management informed the meeting that Member briefing reports would be submitted to the Ward Member meetings in relation to Allerton Grange and Roundhay schools.

b) Children's Services – Performance Report (Minute 78 refers)

Sharon Hughes, East North East Area Management informed the meeting that a representative from Children's Services would be briefing Ward Members on this issue in the near future.

c) Area Delivery Plan and Community Charter – Annual Refresh (Minute 79 refers)

Sharon Hughes, East North East Area Management informed the meeting that the production of the Area Delivery Plan and Community Charter 2011/12 was nearing completion.

**7 Notification of Appointment of Area Committee Chair for 2011/2012 and Revisions to Area Committee Procedure Rules**

The Chief Officer (Democratic and Central Services) submitted a report on the appointment of Area Committee Chair for 2011/2012 and revisions to Area Committee Procedure Rules.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Extract from the Area Committee Procedure Rules (Appendix 1 refers)
- Agenda Items (Appendix 2 refers)

**RESOLVED –**

- a) That the contents of the report and appendices be noted;
- b) That the Area Committee notes the following specific issues identified within the report:-
  - that Councillor G Hussain was elected as Chair of the North East (Inner) Area Committee for the duration of the 2011/2012 municipal year by Council at its Annual Meeting on 26<sup>th</sup> May 2011;
  - the revised arrangements for the annual election of Area Committee Chairs, as approved by Council on the 26<sup>th</sup> May 2011 and as reflected within the amended Area Committee Procedure Rules; and
  - the revision to Area Committee Procedure Rule 6.7, as approved by Council on the 26<sup>th</sup> May 2011, which now requires the minutes from the Area Chairs' meetings to be formally considered by Area Committees

**8 Local Authority Appointments to Outside Bodies**

The Chief Officer (Democratic and Central Services) submitted a report which outlined the procedure relating to local authority appointments to outside bodies and invited Members to consider making appointments to those outside bodies detailed within the report.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Appointment to Outside Bodies Procedure Rules (Appendix 1 refers)
- Appointments Schedule (Appendix 2 refers)

#### **RESOLVED –**

- (a) That the report and information appended to the report be noted;
- (b) That approval be given to the following Outside Body appointments being made for the 2011/2012 municipal year:

Moor Allerton Elderly Care – Councillor R Charlwood  
Community Action for Roundhay Elderly – Deferred – to be reconsidered at the next meeting  
Chapelton Citizens Advice Bureau – Deferred – to be reconsidered at the next meeting  
East/North East Homes Inner North East Area Panel – Councillor S Hamilton and Councillor G Hussain  
Divisional Community Safety Partnership – Councillor E Taylor  
Area Children’s Partnership – Councillor C Macniven  
Area Health and Wellbeing Partnership – Councillor S Hamilton  
Area Employment, Enterprise and Training Partnership – Councillor M Rafique

(Councillor M Lobley joined the meeting at 4.10pm during discussions of the above item)

#### **9 North East Divisional Community Safety Partnership Annual Report**

A report of the North East Divisional Community Safety Partnership was submitted providing the meeting with an overview of the performance of the North East Divisional Community Safety Partnership and ward based Neighbourhood Policing Teams.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- North East Leeds – 2011/12 Targets (Appendix A refers)
- North East Division – Divisional Community Safety Partnership – Updated Structure (Appendix B refers)
- Summary of POCA Projects funded in the Inner North East area (Appendix C refers)

Beverley Yearwood, Area Community Safety Co-ordinator, Environment and Neighbourhoods presented the report outlining the key issues and responded to Members’ queries and comments.

Superintendent (Operations) Timothy Kingsman was also in attendance to provide the meeting with additional background information.

In summary, specific reference was made to the following issues:-

- Increased number of crime reduction initiatives in the Chapel Allerton Ward compared to Roundhay and Moortown during 2010/11
- The need to focus on a high level of policing within the Moortown ginnels area i.e. Wensley's and Carr Manor's in order to reduce the problems of anti social behaviour
- Clarification that domestic violence was included within the assault figures and increases reflect improved reporting of domestic violence
- Clarification of how targets for crime are set for the North East Police Division and Safer Leeds
- A request by Councillor S Hamilton to be informed of future PACT meeting dates
- An overview of the current burglary problem across Leeds and offender management processes currently in place to tackle perpetrators

In concluding, Rory Barke, East North East Area Leader informed the meeting the North East Inner area was in the best position in terms of reducing crime and with the effective use of joint resources now available, the North East division was to be congratulated on this achievement.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That this Area Committee supports the continuation of the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2011/12 through partnership work at neighbourhood level.

**10 CCTV Report for Leeds City Council Community Safety - CCTV Service in North East (Inner) Area Committee**

The Director of Environment and Neighbourhoods submitted a report highlighting the services provided by Leeds City Council Community Safety CCTV to demonstrate the effectiveness of the service in reducing the crime and facilitating the apprehension and detection of offenders in areas covered by mobile and fixed CCTV cameras.

Beverley Yearwood, Area Community Safety Co-ordinator, Environment and Neighbourhoods presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- To acknowledge that the CCTV reports were helpful and that CCTV was a useful deterrent in tackling crime
- Clarification of the circumstances and financial rationale resulting from the decision in certain areas to remove public space surveillance CCTV cameras

- Clarification of the latest position in relation to installing CCTV cameras in Harehills Cemetery  
*(The Area Community Safety Co-ordinator responded and informed the meeting that the proposal to install CCTV cameras in Harehills Cemetery had been refused. She agreed to forward a copy of the East Inner Area Committee recommendations to Members for their information/retention)*

**RESOLVED**—That the contents of the report and information appended to the report be noted.

#### 11 **East North East Homes Leeds Work Programme 2011/12**

A report of the Chief Executive East North East Homes Leeds was submitted on a proposal for joint working between East North East Homes (Leeds) and the Area Committee.

Steve Hunt, Chief Executive, East North East Homes Leeds presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- Contract management with specific reference to poor painting programmes i.e. Gledhow Towers and the need for contractors to improve on performance and targets
- Adaptations and the need to lobby for more funding and to support elderly people who were required to move to a new property
- Funding allocations for future capital works
- Introductory tenancies
- Grounds maintenance and the historical problems i.e. Potternewton Heights and the need for more joint working
- The need to recognise that fuel poverty was an important issue and to address those properties who do not have central heating through the Total Heat Scheme
- Clarification of repairs target criteria and the need to improve feedback after the 28 day period
- Clarification of new regulations for ALMOs to borrow money in order to build more houses  
*(The Chief Executive East North East Homes Leeds responded and confirmed that a report on this issue would be brought to a future meeting)*

**RESOLVED** –

- a) That the contents of the report be noted.
- b) That this Area Committee confirms it's agreement that a senior management representative of East North East Homes Leeds attends future Area Committee meetings.

(Councillor J Dowson joined the meeting at 4.55pm during discussions of the above item)

## 12 **Environmental Services Delegation - Update and Progress Report**

Referring to Minute 82 of the meeting held on 14<sup>th</sup> March 2011, the Director of Environment and Neighbourhoods submitted a report on an update on progress towards the establishment of a new locality based Environmental Service and its delegation to Area Committees, including relevant information relating to the current review of street cleansing services.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Area Committee Function Schedules Extract (Appendix A refers)
- Environmental Services – East North East Locality Team Structure (Appendix B refers)

John Woolmer, Environmental Locality Manager for East North East presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- The need to achieve the overall principles in order to work more effectively
- The need to recognise that quality was also important, together with addressing the level of supervision and monitoring
- The need to resolve such issues as cars parked in streets which prevents the street from being cleaned

Discussion also ensued with regards to determining the membership of the Member Environmental Sub-group and the Area Committee agreed that this meeting would be open to all Members to attend should they so wish.

### **RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress towards the establishment of a new locality based Environmental Service and the structure for the ENE Locality Team.
- c) That the progress towards the delegation to Area Committees including initial resource, budget and performance information to support the development of the first Service Level Agreement (SLA) be noted.
- d) That approval be given to the principles (as set out in section 36) on which to base the operational and service delivery proposals to be included in the Service Level Agreement (SLA) and to agree that this will form the basis for the July workshops with the final SLA to be presented at the September meeting for approval.
- e) That approval be given to the revised role and following membership of the Member Environment Sub-group for Inner NE Area Committee to manage the detailed oversight of the delegated services with officer support:-  
Councillor R Charlwood  
Councillor G Hussain  
Councillor M Rafique

- f) That Councillor G Hussain be confirmed as the Environmental Champion for Inner NE Area Committee for 2011/12.

**13 Well Being Fund Update and New Applications**

Referring to Minute 83 of the meeting held on 14<sup>th</sup> March 2011, a report of the East North East Area Leader was submitted on the Well Being Fund Update and New Applications.

Appended to the report was a copy of the Inner North East Area Committee Well-being Budget 2011 -12 (Appendix A refers) for the information/comment of the meeting.

Sharon Hughes, East North East Area Management presented the report and responded to Members' comments and queries.

Representatives from the Chapel-Allerton Arts Festival Committee were also in attendance to provide the meeting with background information on the project.

Discussion ensued on the contents of the report and appendices and prior to determining the membership of the Well Being Member Working Group, the Area Committee agreed that this meeting would be open to all Members to attend should they so wish.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That Councillors J Dowson, S Hamilton and C Macniven be nominated as a Member representative from each Ward to sit on the Well Being Member Working Group.
- c) That the following project proposals be approved, together with the appropriate amount of grant to be awarded as now outlined:
  - Chapeltown 10-2 Club - Summer Programme - £1,250
  - Chapel Allerton Arts Festival Committee – Chapel Allerton Arts Festival 2011 – (£2,500)
  - Community Safety - Burglary Reduction Initiative – (£6,950)
  - West Yorkshire Police Off Road Cycles – (£500)
  - Area Management - Community Payback Projects – (£1,000))
- d) That the current budget position be noted in accordance with the report now submitted.

**14 Priority Neighbourhoods - 2010/11 Progress Report and Priorities for 2011/12**

Referring to Minute 80 of the meeting held on 14<sup>th</sup> March 2011, the Director of Environment and Neighbourhoods submitted a report on progress in delivering the Neighbourhood Improvement Plans for the Chapeltown and Scott Hall, Meanwood and Moor Allerton Priority Neighbourhoods during 2010/11.

Steve Lake, Neighbourhood Manager, Environment and Neighbourhoods presented the report and responded to Members' queries and comments.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That the priorities for the three priority neighbourhoods for the 2011/12 financial year be received and approved in accordance with the report now submitted.

**15 Area Committee Roles for 2011/12**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report presenting the meeting with a summary of Area Functions and Priority Advisory Functions for 2011/12.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- A summary of the delegated functions and priority advisory functions for Area Committees for 2011/12 (Appendix 1 refers)
- Details of the delegated functions and priority advisory functions for Area Committees for 2011/12 (Appendix 2 and 3 refers)

Rory Barke, East North East Area Leader presented the report and responded to Members' queries and comments.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That the summary of approved Area Functions and designated priority functions for 2011/12 be noted.

**16 Area Committee Forward Work Programme 2011/12**

A report of the East North East Area Leader was submitted providing the meeting with a forward work programme for the 2011/12 municipal year.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Inner North East Area Committee Forward Plan 2011/12
- "Working Together" Community Engagement Strategy 2011-12

Sharon Hughes, East North East Area Management presented the report and responded to Members'; comments and queries.

A proposal was made and supported to move the item on Children's Services (including Youth Services) from the 12<sup>th</sup> March 2012 meeting to 30<sup>th</sup> January 2012 meeting.



**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That, subject to the above revision, approval be given to the proposed Work Programme for 2011/12 in accordance with the report now submitted.
- c) That approval be given to the updated forward plan of reports to Area Committee.

**17 Date and Time of Next Meeting**

Monday 5<sup>th</sup> September 2011 at 4.00pm in the Civic Hall, Leeds.

(The meeting concluded at 5.55pm)